



**TOWN OF DURHAM+**  
**630 Hallowell Road**  
**Durham, Maine 04222**

***Office of Code Enforcement  
and Planning***

**Tel. (207) 376-6558**  
**Fax: (207) 353-5367**

## **SITE PLAN REVIEW APPLICATION**

Project Name: \_\_\_\_\_

Application Date: \_\_\_\_\_

### **A. Owner & Developer**

Is applicant owner of the property? \_\_\_\_\_ YES \_\_\_\_\_ NO (If no, letter of owner authorization is required)

Property owner: \_\_\_\_\_ Property developer: \_\_\_\_\_

Address \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone number: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Email address: \_\_\_\_\_ Email address: \_\_\_\_\_

What interest does the applicant have in the property to be developed (owner, option, purchase & sale agreement, etc.)? \_\_\_\_\_

### **B. Project Designers**

Surveyor: \_\_\_\_\_ Engineer: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone number: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Email address: \_\_\_\_\_ Email address: \_\_\_\_\_

Person to whom all correspondence on project should go: \_\_\_\_\_

**C. General Property Information**

Property location: \_\_\_\_\_

Tax Map/Lot numbers: \_\_\_\_\_

Current zoning: \_\_\_\_\_

What are the existing uses of the property, if any (e.g., farmland, woodlot, residence, business)?  
\_\_\_\_\_

Is all of the property being considered for development? \_\_\_\_\_ YES \_\_\_\_\_ NO

Total acreage of parcel: \_\_\_\_\_ Acreage to be developed: \_\_\_\_\_

Will the project involve construction of new buildings or expansion of existing structures?

\_\_\_\_\_ YES \_\_\_\_\_ NO

Will the project involve construction of new parking or expansion of existing parking areas?

\_\_\_\_\_ YES \_\_\_\_\_ NO

Is any part of the land subject to shoreland zoning regulations? \_\_\_\_\_ YES \_\_\_\_\_ NO

Is any part of the land shown on the FEMA flood maps? \_\_\_\_\_ YES \_\_\_\_\_ NO

Is any part of the land within the watershed of Runaround Pond? \_\_\_\_\_ YES \_\_\_\_\_ NO

Have all water bodies and wetlands on the property been mapped? \_\_\_\_\_ YES \_\_\_\_\_ NO

Has this project received a conditional use permit? \_\_\_\_\_ YES \_\_\_\_\_ NO

Date of conditional use approval: \_\_\_\_\_

List any existing easements or restrictive covenants that the property is subject to:  
\_\_\_\_\_  
\_\_\_\_\_**D. Required Public Notices**

Have all abutting property owners received notice per Section 8.4.D.? \_\_\_\_\_ YES \_\_\_\_\_ NO

**E. Development Information**

Name of proposed development: \_\_\_\_\_

What is the size of the proposed building construction or expansion? \_\_\_\_\_ sq. ft.

What is the size of the proposed parking construction or expansion? \_\_\_\_\_ sq. ft.

When is construction being considered to begin (year & season)? \_\_\_\_\_

What is the projected year of completion? \_\_\_\_\_

How will the project be financed? \_\_\_\_\_

Does the applicant intend to request any waivers of the site plan review requirements? If yes, list them (Note: waivers from design standards will require technical analysis to demonstrate that the site plan review criteria will be met). **Provide a waiver request form for each waiver requested:**

---

---

---

---

---

---

---

---

---

---

#### **F. Review Fees and Escrow**

Non-refundable application fee of \$500 for first 2500 sq. ft. and \$100 per 1000 sq. ft. over 2500 sq. ft. of building construction or parking expansion: \$\_\_\_\_\_ (Note: If both building and parking, pay larger of the two)

Technical peer review escrow (unused portions are refundable) of \$500 per 1000 sq. ft. of building or parking: \$\_\_\_\_\_

Date review fees & escrow paid: \_\_\_\_\_

#### **G. Checklist and Required Submissions**

Are the completed site plan review checklist and all submissions attached? \_\_\_\_\_ YES \_\_\_\_\_ NO

To the best of my knowledge, all of the above stated information submitted in this application is true and correct.

#### **H. Signature of Applicant**

---

Printed Name: \_\_\_\_\_

---

Date