



Selectboard Meeting

Tuesday, August 27, 2024 at 6:30 pm

Town of Durham Selectboard

Joe Roy (Chair), Josh Klein-Golden (Vice Chair), Joe Tomm, Heather Roy and Deb Oliver

Meeting Location

615 Hallowell Road, Durham, Maine - Fire Station

[Click Here to View Meeting Video](#)

1. Call to Order & Establishment of Quorum, Pledge of Allegiance

The meeting was called to order at _____ pm by Joe Roy, Selectboard Chair.

_____ Joe Roy, Selectboard Chair

_____ Josh Klein-Golden, Selectboard Vice Chair

_____ Joe Tomm

_____ Heather Roy

_____ Deb Oliver

2. Amendments to Agenda

3. Public Comments: Limited to 3 Minutes Per Person

4. Old Business

- a. Select Board Follow-up Discussion on Proposed Ordinance Changes to Section 5.14 and Article 12 of the Durham Land Use Ordinance and Next Steps
- b. Select Board Discussion Regarding the Law Enforcement Discussion being held on September 10th

5. New Business

- a. Real Estate Abatements - Donna Hays, Assessor

- 21 Country Acres (Map 5 Lot 56-21)

- 46 Cherry Blossom Lane (Map 4 Lot 121-9)
- 55 Blackhawk Road (Map 1 Lot 98)
- 636 Stackpole Road (Map 10 Lot 26)

Attachments:

- **Abatements** (abatesupp.pdf)

- b. Discussion on Switching to a July 1 to June 30 Fiscal Year**
- c. Discussion on Financial Software - Town Manager**
- d. Review and or Discussion on Financial Reports as of June 30th - Town Manager**

Attachments:

- **Budget to Actual Detail** (Durham_Budget-to-Actual_Summary_-_2024-06-30.pdf)
- **Cash Flow** (Durham_Checking_Cash_Flows_-_2024-06-30.pdf)
- **Changes in Fund Balance** (Durham_Changes_in_Fund_Balances_-_2024-06-30.pdf)

6. Manager Report

7. Board Member Reports

- a. Joe Roy, Chair**
- b. Josh Klein-Golden, Vice Chair**
- c. Joe Tamm**
- d. Heather Roy**
- e. Deb Oliver**

8. Consent Agenda

- a. Approve Minutes from August 13th, 2024 Selectboard Meeting**

Attachments:

- **Approved Select Board Meeting Minutes for August 13, 2024** (sbminutes_08_13_2024.pdf)

- b. Approve and Sign AP Warrant for 8-23-24**

Motion: _____ Second: _____ Vote: _____

9. Upcoming Meeting(s) and Town News

- a. Planning Board Meeting September 4th, 2024 (Fire Station, 6:30pm)**
- b. Select Board Meeting 9-10-24 (Durham Community School)**

5:30 Regular Business Meeting

6:00 Discussion with Androscoggin County Sheriff's Department and Guest Regarding Law Enforcement Coverage. Residents are Encouraged to Attend.

10. Executive Session Citations: (If needed)

Executive Session pursuant to 1 M.R.S.A. § 405(6)(A)

11. Adjourn

Motion: _____ Second: _____ Vote: _____

The meeting adjourned at _____ pm.



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Tel. (207) 353-2561
Fax: (207) 353-5367

To: Durham Board of Assessors

From: Donna Moore Hays, CMA
Assessors Agent

Date: August 5, 2024

Re: Abatement/Supplement

Please be advised that an abatement and supplemental should be issued for a mobile home located at 21 Country Acres Park. I was notified prior to April 1, 2023 that this home had sold and requested a copy of the bill of sale, by phone and by mail with no response. I received a call from the prior owner's daughter who sent a photo of the bill of sale which prompted this paperwork. If you have any questions, please let me know.

Town of Durham
Certificate of Abatement

Number 2024-1

36 M.R.S.A. § 841

2024

We, the undersigned Assessors/Municipal Officers of the municipality of Durham, Maine hereby certify to Jerry Douglass, Tax Collector, that an abatement of property taxes has been granted as follows:

Date Granted: August 27, 2024

Type of Tax: Real Estate

Tax Year: April 1, 2024

Amount Abated: \$326.25

Taxpayer: Betty Stevens
 Timothy Cleaves

Map/Lot: Map 5 Lot 56-21

Account #: 374

Reason: Not Owner of Record
 Supplemental Issued

You are hereby discharged from any further obligation to collect the abated amount.

Date: August 27, 2024

Joshua Klein-Golden, Vice Chair

Deborah Oliver

Select Board/Assessors

Heather Roy

Joseph Roy, Chair

Joseph Tomm

TOWN OF DURHAM MAINE

2024 SUPPLEMENTAL TAX WARRANT

2024-1

State of Maine

Androscoggin, ss.

To Jerry Douglass, Tax Collector of the Municipality of Durham, within said County of Androscoggin

GREETINGS: the assessments of estates of the persons hereinafter named (**Justin Thompson**). You are hereby directed to levy and collect of each of the several persons named in said lists his/her respective proportion, therein set down, of the sum of **Three Hundred Twenty Six Dollard and Twenty Five Cents (\$326.25)**

it being the amount of said list; and all powers of the previous warrant for the collection of taxes issued by us to you and dated June 25, 2024 are extended thereto; and we do hereby certify that the list of assessments of estates of persons named in said list is a supplemental assessment laid: by virtue of Title 36 M.R.S.A., section 713, as amended, and that the estates and assessments thereon as set forth in said list were invalid or void or were omitted from the original list committed unto you under our warrant dated June 25, 2024.

Given under our hands this 26th day of September 2023.

Select Board/Assessors

 Joshua Klein-Golden, Vice Chair

 Deborah Oliver

 Heather Roy

 Joseph Roy, Chair

 Joseph Tomm

Taxpayer: Justin Thompson
21 Country Acres Park
Durham ME 04222

Acct: 374

Map & Lot 5/56-21

Date 5/3/2000

I Betty Ann Stearns sold
 One 1972 Flamingo Mach Co in
 where is for the sum of \$2,000.00
 to Justin Thompson
 12 X 60 Trailers

Signatures

~~Betty Ann Stearns~~
~~Justin Thompson~~
~~Justin Thompson~~

Town of Durham
Tax Information Sheet
As of: 07/01/2024

Account: 374 **Name:** STEVENS, BETTY & CLEAVES, TIMOTHY

Location: 21 COUNTRY ACRES PARK

Map and Lot: 005-056-021

Sale Date: 04/01/1996

Deed Reference:

Sale Price: \$14,000

Land: 0
Building: 15,000
Exempt: 0
Total: 15,000

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Rural Resident.
SFLA: 0

	Amount	Mill Rate
Last Billed : 2024-1	326.25	21.750
Previous Billed : 2023-1	320.25	21.350

Outstanding Taxes					
Year	Per Diem	Principal	Interest	Costs	Total
2024-1	0.0000	326.25	0.00	0.00	326.25
2023-1	0.0702	320.25	22.25	54.90	397.40
	0.0702	646.50	22.25	54.90	723.65
2024-1 Period Due					
	08/12/2024	326.25	0.00	0.00	326.25
					326.25

Information Given By: _____
Title: _____ 07/01/2024

All calculations are as of: 07/01/2024

Brenda Mayberry
1105 Ledgewood
Saco, 04072

Betty Stevens
Timothy Cleaves
Acct: 374
Sold her trailer
Map 005-056-021 / 3 yrs. ago

Brenda Mayberry
207-391-5822



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Tel. (207) 353-2561
Fax: (207) 353-5367

April 10, 2023

Justin Thompson
Leasha Ramsey
21 Country Acres Park
Durham, Maine 04222

Dear Mr. Thompson & Ms. Ramsey,

I have received notice that you are the new owners of the mobile home located at the above address. I will need a copy of your bill of sale before I can transfer ownership. Please drop it off at your earliest convenience. I am in the office the first and third Mondays of the month if you have any questions or feel free to email me at assessor@durhammaine.gov. and I will get back to you on my next scheduled day.

Sincerely,

Donna Moore Hays, CMA
Assessors Agent

6-12-23
No response

Durham
11:37 AM

RE Account 374 Detail
as of 03/17/2023

03/17/2023
Page 1

Name: STEVENS, BETTY & CLEAVES, TIMOTHY

Land: 0
Building: 15,000
Exempt: 15,000
Total:

Location: 21 COUNTRY ACRES PARK
Acreage: 0 Map/Lot: 005-056-021
Book Page:

2022-1 Period Due:

Ref1: 1972 FLAMINGO 12X60 SER
Mailing 21 COUNTRY ACRES TRAILER PARK
Address: DURHAM ME 04222

MAR 17 2022

NAME Justin Thompson
Leasha Ramsey

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	R				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
2008-1	R				0.00	0.00	0.00	0.00
2007-1	R				0.00	0.00	0.00	0.00
Account Totals as of 03/17/2023					0.00	0.00	0.00	0.00

Exempt Codes: 01 - Homestead Exempt

Neels Bas

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Tel. (207) 353-2561
Fax: (207) 353-5367

To: Durham Board of Assessors

From: Donna Moore Hays, CMA
Assessors Agent

Date: August 5, 2024

Re: Supplemental

Please be advised that a supplemental should be issued for the value of a home that was not assessed in error. The owner of the home emailed about the valuation and is aware that a bill will be issued. If you have any questions, please let me know.

TOWN OF DURHAM MAINE

2024 SUPPLEMENTAL TAX WARRANT

2024-2

State of Maine

Androscoggin, ss.

To Jerry Douglass, Tax Collector of the Municipality of Durham, within said County of Androscoggin

GREETINGS: the assessments of estates of the persons hereinafter named (**Kaitlin Doherty**). You are hereby directed to levy and collect of each of the several persons named in said lists his/her respective proportion, therein set down, of the sum of **Four Thousand Three Hundred Fifty Dollars Only (\$4,350.00)**

it being the amount of said list; and all powers of the previous warrant for the collection of taxes issued by us to you and dated June 25, 2024 are extended thereto; and we do hereby certify that the list of assessments of estates of persons named in said list is a supplemental assessment laid: by virtue of Title 36 M.R.S.A., section 713, as amended, and that the estates and assessments thereon as set forth in said list were invalid or void or were omitted from the original list committed unto you under our warrant dated June 25, 2024.

Given under our hands this 26th day of September 2023.

Select Board/Assessors

 Joshua Klein-Golden, Vice Chair

 Deborah Oliver

 Heather Roy

 Joseph Roy, Chair

 Joseph Tomm

Taxpayer: Kaitlin Doherty
46 Cherry Blossom Lane
Durham ME 04222

Acct: 2152

Map & Lot 4/121-9

Durham
Name: DOHERTY, KAITLIN D

Valuation Report

07/15/2024

Page 1

0048121-9

Account: 2152 Card: 1 of 1

Map/Lot:

Location:

46 CHERRY BLOSSOM LANE

Neighborhood 8 PINKHAM BROOK RD

Zoning/Use Rural Resident. & RP & FLD PLN
Topography Level/Rolling
Utilities Private Water/Private Sewer
Street Paved

Sale Data
Sale Date 1/24/2023
Sale Price 483,427
Sale Type Land & Buildings
Financing Conventional
Verified Buyer
Validity Arms Length Sale

Reference 1 B3934P0140

Reference 2

Tran/Land/Bldg 0 1 0

OPEN 0 HOMESTEAD 0

Exemption(s) Land Schedule 1

Land Description

Units	Method - Description	Price/Unit	Total	Fctr	Influence	Value
1.00	Acres-Homesite (Fract)	50,000.00	50,000	100%	Access	50,000
1.16	Acres-REAR LAND 1-5	2,000.00	2,320	100%	-----	2,320
1.00	# -SITE IMPROVEMENTS	10,000.00	10,000	100%	-----	10,000
Total Acres	2.16				Land Total	62,320

Dwelling Description

Garrison	Two Story	936 Sqft	Grade B 100	Base	165,526
Exterior	WOOD SHINGLE	Masonry Trim	None	Trim	0
Dwelling Units	1 OTHER Units-0	Roof Cover	Asphalt Shingles	Roof	0
					0
Foundation	Concrete	Basement	Dry Full Bmt	Basement	0
Fin. Basement Area	None	Basement Gar	None	Fin Bsmt	0
Heating	100% Hot Water BB	Cooling	100% None	Heat	4,505
Rooms	4				
Bedrooms	3	Add Fixtures	0		
Baths	2	Half Baths	1	Plumbing	9,024
Attic	None			Attic	0
FirePlaces	0			Fireplace	0
Insulation	Full			Insulation	0
Unfin. Living Area	NONE			Unfinished	0

Replacement Cost New

Dwelling Condition

Built	Renovated	Kitchens	Baths	Condition	Layout	Total
2023	0	TYPICAL	TYPICAL	Good	Typical	179,055
Functional Obsolescence	Economic Obsolescence	Phys. %	Func. %	Econ. %	Value(Rcnld)	
None	None	99%	100%	100%	177,264	
Outbuildings/Additions/Improvements					Value	
Description	Year	Units	Grade	RCN Cond	Phy Func Econ	Rcnld
Frame Garage	2023	576	B 100	21185 Good	99% 100% 100%	20,973
Open Frame Porch	2023	48	B 100	1819 Good	99% 100% 100%	1,801
1,872 SFLA					Outbuilding Total	22,774

Acpt Land

62,300

Accepted Bldg

200,000

Total

262,300

Donna Hays

From: Donna Hays
Sent: Monday, July 15, 2024 1:28 PM
To: 'Kaitlin Doherty'
Subject: RE: Property Tax Question

Hi Kaitlin,

Thanks for your email. I had all the information on your new home yet neglected to enter it into our assessing program. Consequently, your tax bill was for land only in error. A supplemental bill for your building value will be issued after August 27th in the amount of \$200,000 in value or \$4,350.00 in taxes. This additional bill will be due 30 days after it is issued. I apologize for this error, and I appreciate you bringing it to my attention. Anything else please let me know.

Donna Hays
Assessors' Agent

From: Kaitlin Doherty <kaitlindoherty93@gmail.com>
Sent: Friday, July 12, 2024 10:01 AM
To: Donna Hays <assessor@durhammaine.gov>
Subject: Property Tax Question

You don't often get email from kaitlindoherty93@gmail.com. [Learn why this is important](#)

Hi there,

My name is Kaitlin Doherty and I live at 46 Cherry Blossom Lane. My home was a new build and we closed in January of 2023. I received my 2024 tax bill, and it only has a valuation for the land and has \$0.00 for buildings, is this correct? I wanted to confirm to avoid any discrepancies later.

Thank you!
Kaitlin Doherty
207-730-0991

Donna Hays

From: Heather Roy
Sent: Tuesday, July 09, 2024 1:48 PM
To: Jerry Douglass; Donna Hays
Subject: Information from a Resident
Attachments: 1000016707.png; 1000016706.png

Hi Jerry and Donna,

I am attaching screenshots of information/concern a resident sent me regarding tax bills for homes in the subdivision he lives in.

The second picture includes the map and lot number of the properties he is referencing.

Thank You,
Heather
Get [Outlook for Android](#)

anomalies in my neighborhood. One address isn't being taxed on the building at all (the transaction closed in January 2023), and another is being taxed at the same partial amount that they were last year while the house was under construction but it closed in October of 2023. The last two houses which closed in January and February of this year are being taxed the proper amounts, so it seems like these two were missed somehow.



JUL 4 AT 9:21 AM



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Tel. (207) 353-2561
Fax: (207) 353-5367

To: Durham Board of Assessors

From: Donna Moore Hays, CMA
Assessors Agent

Date: August 5, 2024

Re: Supplemental

Please be advised that a supplemental bill should be issued to Mary Snyder for withdrawal of 10 acres from the Tree Growth Program. This portion of the property has been sold and the new owner has already paid the penalty in order to develop this new lot. If you have any questions, please let me know.

2024 SUPPLEMENTAL TAX WARRANT

2024-3

State of Maine
Androscoggin, ss.
To Jerry Douglass, Tax Collector of the Municipality of Durham, within said County of Androscoggin

GREETINGS: the assessments of estates of the persons hereinafter named **(Mary Snyder)**. You are hereby directed to levy and collect of each of the several persons named in said lists his/her respective proportion, therein set down, of the sum of **Four Thousand Three Hundred Ninety Dollars Only (\$4,390.00)**

it being the amount of said list; and all powers of the previous warrant for the collection of taxes issued by us to you and dated June 25, 2024 are extended thereto; and we do hereby certify that the list of assessments of estates of persons named in said list is a supplemental assessment laid: by virtue of Title 36 M.R.S.A., section 713, as amended, and that the estates and assessments thereon as set forth in said list were invalid or void or were omitted from the original list committed unto you under our warrant dated June 25, 2024.

Given under our hands this 26th day of September 2023.

Select Board/Assessors

Joshua Klein-Golden, Vice Chair

Deborah Oliver

Heather Roy

Joseph Roy, Chair

Joseph Tomm

Taxpayer: Mary Snyder
55 Blackhawk Road
Freeport ME 04032

Acct: 1141

Map & Lot 1/98



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Tel. (207) 353-2561
Fax: (207) 353-5367

To: Durham Board of Assessors

From: Donna Moore Hays, CMA
Assessors Agent

Date: August 5, 2024

Re: Abatement

Please be advised that an abatement should be issued to John Talbot for the value of a portion of his barn that was removed. Unfortunately, we do not have a demo permit in Durham and if a taxpayer does not know to notify the Town the value does not get removed from their assessment. If you have any questions, please let me know.

Town of Durham
Certificate of Abatement

Number 2024-2

36 M.R.S.A. § 841

2024

We, the undersigned Assessors/Municipal Officers of the municipality of Durham, Maine hereby certify to Jerry Douglass, Tax Collector, that an abatement of property taxes has been granted as follows:

Date Granted: August 27, 2024

Type of Tax: Real Estate

Tax Year: April 1, 2024

Amount Abated: \$215.33

Taxpayer: John Talbot
Betsy Talbot

Map/Lot: Map 10 Lot 26

Account #: 258

Reason: Portion of Barn Demolished

You are hereby discharged from any further obligation to collect the abated amount.

Date: August 27, 2024

Joshua Klein-Golden, Vice Chair

Deborah Oliver

Select Board/Assessors

Heather Roy

Joseph Roy, Chair

Joseph Tamm

APPLICATION FOR ABATEMENT OF PROPERTY TAXES

36 M.R.S. § 841

See Property Tax Bulletin No. 10 for more information

This application must be signed and filed with the municipal assessor. A separate application should be filed for each separately assessed parcel of real estate claimed to be overvalued.

1. Name of applicant: John Talbot
2. Mailing address: 636 Stockpole Rd, Durham ME 04222
3. Property address or map/lot: 10-26, 136 Stockpole Rd, Durham, ME 04222
4. Telephone number for applicant: 317-430-6971
5. Tax year for which abatement is requested: 2024
6. Assessed valuation of real estate: \$170,130
7. Assessed valuation of personal property: \$0
8. Abatement of real estate valuation requested: \$9,900
9. Abatement of personal property valuation requested: \$0
10. Reasons for requesting abatement (please be specific, stating grounds for belief that property is overvalued for tax purposes): Dairy barn was demolished in November 2023. Barn was 30' x 57' = \$1,710 SF. Larger attached barn remains.

To the assessing authority of the Municipality of Durham, Maine

In accordance with the provisions of 36 M.R.S. § 841, I hereby make written application for abatement of property taxes as noted above. The above statements are correct to the best of my knowledge and belief.

August 5, 2024
Date

[Signature]
Signature of Applicant

Donna Hays

From: John Talbot
Sent: Monday, August 05, 2024 11:28 AM
To: Donna Hays
Subject: Talbot Abayment
Attachments: 20240805_112235.jpg; 20240805_112104.jpg

Donna, if these do not work pl let me know. THANKS

Sent from my T-Mobile 5G Device
Get [Outlook for Android](#)

TOWN OF DURHAM
FY 2024 BUDGET-TO-ACTUAL SUMMARY
AS OF JUNE 30, 2024

	<u>Budget</u>	<u>Actual</u>	<u>\$Under (Over)</u>	<u>% of Budget</u>
Revenue and Other Financing Sources				
Property taxes	\$ 8,326,308	\$ 8,326,308	\$ -	100.0%
Excise taxes	1,100,000	572,032	527,968	52.0%
Licenses, permits, and fees	75,400	45,796	29,604	60.7%
Intergovernmental	1,013,074	390,672	622,402	38.6%
Charges for services	172,000	76,185	95,815	44.3%
Other revenue	65,000	38,244	26,756	58.8%
Other financing sources	-	-	-	
<i>Total revenue and other financing sources</i>	<u>10,751,782</u>	<u>9,449,237</u>	<u>1,302,545</u>	87.9%
Expenditures and Other Financing Uses				
Administration	473,656	231,447	242,209	48.9%
Municipal buildings	22,235	10,083	12,152	45.3%
Assessing	22,800	9,490	13,310	41.6%
Information technology	47,000	35,749	11,251	76.1%
Planning and code enforcement	124,300	57,276	67,024	46.1%
Fire department	603,845	255,210	348,635	42.3%
Other public safety	18,650	12,339	6,311	66.2%
Public works	1,454,228	491,736	962,492	33.8%
Solid waste	389,000	207,718	181,282	53.4%
Other community services	16,700	16,100	600	96.4%
Capital expenditures	-	14,215	(14,215)	
Debt service	780,349	310,898	469,451	39.8%
Assessments and fixed costs	6,830,432	2,909,584	3,920,848	42.6%
Abatements and bad debt	19,751	3,567	16,184	18.1%
Other financing uses	616,836	616,836	-	100.0%
<i>Total expenditures and other financing uses</i>	<u>11,419,782</u>	<u>5,182,248</u>	<u>6,237,534</u>	45.4%
ADDITION TO (USE OF) FUND BALANCE	<u>\$ (668,000)</u>	<u>\$ 4,266,989</u>	<u>\$ (4,934,989)</u>	-638.8%

**TOWN OF DURHAM
OPERATING CHECKING CASH FLOWS**

As of June 30, 2024	Beg Balance	Inflows	Outflows	End Balance
January	\$ 4,391,696.04	\$ 321,098.27	\$ (881,210.46)	\$ 3,831,583.85
February	3,831,583.85	315,504.14	(806,318.91)	3,340,769.08
March	3,340,769.08	245,519.36	(850,396.99)	2,735,891.45
April	2,735,891.45	287,302.77	(787,207.70)	2,235,986.52
May	2,235,986.52	340,007.97	(972,751.65)	1,603,242.84
June	1,603,242.84	324,891.94	(883,167.77)	1,044,967.01
July				
August				
September				
October				
November				
December				
Year-to-Date	\$ 4,391,696.04	\$ 1,834,324.45	\$ (5,181,053.48)	\$ 1,044,967.01

TOWN OF DURHAM
SCHEDULE OF CHANGES IN FUND BALANCES

As of June 30, 2024	Beg Balance	Revenues	Transfers	Expenditures	End Balance
1 General Fund	\$ 3,702,384.76	\$ 9,449,238.12	\$ (616,836.00)	\$ (4,565,412.34)	\$ 7,969,374.54
Restricted Funds					
2 ARPA Fund	169,630.35	-	-	(1,050.00)	168,580.35
3 Zoning Compliance	5,000.00	-	-	-	5,000.00
4 River Park	8,020.86	34.05	-	-	8,054.91
5 Scholarships	12,796.84	62.82	-	-	12,859.66
6 Heating Assistance	10,956.10	-	-	-	10,956.10
7 Giving Tree	1,884.25	-	-	-	1,884.25
8 Historic District	1,330.00	-	-	-	1,330.00
9 Jackson-Tupper	123.00	-	-	-	123.00
Committed Funds					-
70 Emergency	16,953.00	-	-	-	16,953.00
71 Grants Matching	27,077.00	20,035.00	2,293.00	(24,967.96)	24,437.04
72 Recreation	23,742.00	-	-	-	23,742.00
73 Telecomms	78,823.67	9,703.19	-	-	88,526.86
74 Revaluation	60,000.00	-	160,000.00	-	220,000.00
75 Eureka Capital	3,719.00	-	50,000.00	-	53,719.00
76 Fire Dept Capital	142,090.56	-	180,000.00	-	322,090.56
77 Buildings Capital	90,512.00	1,461.00	10,000.00	(34,039.00)	67,934.00
78 Public Works Capital	153,087.59	-	205,000.00	(14,072.50)	344,015.09
79 Union Church	21,632.49	91.84	9,543.00	-	31,267.33
Permanent Funds					
80 Cemetery	7,733.43	32.84	-	-	7,766.27
Total All Funds	\$ 4,537,496.90	\$ 9,480,658.86	\$ -	\$ (4,639,541.80)	\$ 9,378,613.96



Town Of Durham

Selectboard Meeting Minutes

Fire Station Meeting Room, 6:30 pm

August 13, 2024

1. Call to Order & Establishment of Quorum, Pledge of Allegiance

The meeting was called to order at 6:32 pm by Joe Roy, Selectboard Chair.

In Attendance: Joe Roy (Chair), Josh Klein-Golden (Vice Chair), Heather Roy, Deb Oliver and Jerry Douglass (Town Manager)

Guest(s): George Theborge (Town Planner), Lois Kilby-Chesley and Members of the Historic District Commission and Members of the Conservation Commission.

Absent: Joe Tomm (excused)

2. Amendments to Agenda:

Old Business: Add a review of the Fee Schedule

3. Public Comments: Limited to 3 Minutes Per Person

Lois Kilby-Chesley (Runaround Pond Road) – Question about SB Meeting Minutes

4. Old Business:

a. Review of Fee Schedule

The Board will review the edits and the Fee Schedule will be added to the following SB Meeting Agenda (August 27, 2024).

5. New Business:

a. Resource Protection Update to Selectboard - Town Planner

- The Conservation Commission formed a joint working group and they are looking for direction from the Selectboard on one aspect of the project.
- They have been looking at the latest State data beginning with habitat, natural resources that serve as the basis for the rezoning that occurred on the zoning map in 2023. The State has released new data that brings into question some of the data that was included in the Comprehensive Plan that is no longer accurate.
- Looking into updating the Resource Protection District Boundaries to reflect the latest State data.
- The working group is comfortable with continuing to bring options two (2) and three (3): 250-foot development buffer or the 100-foot development buffer around those homes and buildings affected by Resource Protection boundaries. The group is

uncomfortable with the concept of having a much broader removal of all developed areas beginning with the habitat maps from the resource protection.

Josh Klein-Golden motioned to have the working group continue forward on the property evaluations exploring options two (2) and three (3). **Joe Roy seconded; motion carried 4 – 0.**

6. Manager Report

- Push Notifications
 - Go Gov - \$3900 per year, pro rate if we started right now
 - Text My Gov - \$4000 per year

Josh Klein-Golden motioned to allow the Town Manager to sign up for Push Notifications through Text My Gov. **Heather Roy seconded; motion carried 4 – 0.**

- Financial Advisor and the Town Manager have been looking into an alternative to TRIO.
- Issue with the Server at the Fire Station – at full capacity – Data Defined installed an external hard drive to address the issue.

7. Board Member Reports

- **Deb Oliver** – Working on the law enforcement fact finding fact paper, looking for feedback. Will be meeting with Ryan McGee to go over things with him and rewatching the video so we can discuss this at our next SB Meeting.
- **Heather Roy** – The school has been scheduled for the September 10, 2024 Information Session on Law Enforcement. Regular Business Meeting will begin at 5:30pm and followed by the Public Hearing at 6pm. Contacted Roberta Brezinski, member of the Conservation Commission, about the Aging in Place. New Website has no search engine. Would like to have the Solar Powered Light on Dead Man's curve have dedicated power to the light.

8. Consent Agenda

a. Approve Minutes from July 23, 2024 Selectboard Meeting

Josh Klein-Golden motioned to approve the consent agenda as amended with the approval of the June 11, 2024 meeting minutes added - Item C. **Heather Roy seconded; motion carried 4 – 0.**

9. Upcoming Meetings and Town News

- Selectboard Meeting, August 27@ Fire Station, 6:30pm
- Planning Board Meeting, September 4th @ Fire Station, 6:30pm
- Selectboard Meeting, September 10 @ Durham Community School, 5:30pm

10. Ordinance Workshop, Section 5.14 and Article 12

The Board moved into the Ordinance Workshop at 7:30pm to look at the Historic District Commission recommendations concerning Article 12 and Section 5.14. The Workshop concluded at 9:00pm.

Josh Klein-Golden motioned to extend the meeting by 30 minutes. **Deb Oliver seconded; motion carried 4 – 0.**

The Town Planner reviewed some of the information that was discussed during the ordinance workshop. He recommended if you were going to stick with historic districts to go through the process of creating them and have a proper quasi-judicial review of the projects within that, with qualified personnel.

11. Adjourn

Josh Klein-Golden motioned to adjourn. **Deb Oliver seconded; motion carried 4 – 0.** Meeting adjourned at 9:30pm.