



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

**Office of Code Enforcement
and Planning**

Tel. (207) 376-2561
Fax: (207) 353-5367

PRELIMINARY SUBDIVISION PLAN APPLICATION

Filing instruction: five printed copies and one digital PDF; initial application at least 21 days before the Planning Board meeting; supplemental/resubmission material at least 14 days before the meeting.

Subdivision Name: _____

Application Date: _____

A. Owner & Developer

Is applicant owner of the property? ☐ YES ☐ NO (If no, letter of owner authorization is required)

Property owner: _____ Property developer: _____

Address _____ Address: _____

Telephone number: _____ Telephone number: _____

Email address: _____ Email address: _____

What interest does the applicant have in the property to be developed (owner, option, purchase & sale agreement, etc.)? _____

What interest does the applicant have in any abutting property? _____

B. Project Designers

Surveyor: _____ Engineer: _____

Address: _____ Address: _____

Subdivision Name: _____

Telephone number: _____ Telephone number: _____

Email address: _____ Email address: _____

Person to whom all correspondence on project should go: _____

C. General Property Information

Property location: _____

Tax Map/Lot numbers: _____

Current zoning: _____

Is all of the property being considered for development? ☐ YES ☐ NO

Total acreage of parcel: _____ Acreage to be developed: _____

Is any part of the land subject to shoreland zoning regulations? ☐ YES ☐ NO

Is any part of the land shown on the FEMA flood maps? ☐ YES ☐ NO

Is any part of the land within the watershed of Runaround Pond? ☐ YES ☐ NO

Has this land been part of an approved subdivision? ☐ YES ☐ NO

Have any divisions of the land occurred in the past 5 years? ☐ YES ☐ NO

Has any liquidation harvesting of timber occurred in the past 5 years? ☐ YES ☐ NO

Have all water bodies and wetlands on the property been mapped? ☐ YES ☐ NO

Is there any active farmland or farmland soils of 5 acres or more? ☐ YES ☐ NO

What are the existing uses of the property, if any (e.g., farmland, woodlot, residence, business)?

List any existing easements or restrictive covenants that the property is subject to:

D. Required Public Notices

Have all abutting property owners received notice per Section § 250-6.6.E.? ☐ YES ☐ NO

Does this project abut or cross over into another Town? ☐ YES ☐ NO

Is this project within 1000 feet of the water wells of the Elementary School? ☐ YES ☐ NO

The Town, rather than the applicant, notifies neighboring municipalities when applicable, and after completeness notifies the Road Commissioner, Fire Chief and Superintendent of Schools, and posts legal notice if a public hearing is scheduled.

Subdivision Name: _____

E. Development Information

Name of proposed development: _____

Number of proposed lots: _____

What was the date of the sketch plan review with the Planning Board? _____
(Must be filed within 6 months of sketch plan)

When is construction being considered to begin (year & season)? _____

What is the projected year of completion? _____

Are any taxes on the subject property or other property in Durham owned by the applicant in arrears?

☐ YES ☐ NO

How will the project be financed? _____

What type of performance guarantee will be provided (e.g., cash, letter of credit)? _____

Does the applicant intend to request any waivers of the subdivision requirements? If yes, list them (Note: Waivers of performance standards require supporting factual, engineering and/or environmental analysis demonstrating that the applicable waiver criteria are met). **(Fill out a waiver request form):**

[illegible]

F. Review Fees and Escrow

Non-refundable application fee of \$1000 for first 3 lots and \$200 per lot for each lot over 3: \$_____

Technical peer review escrow (unused portions are refundable) of \$1000 per lot: \$

Administrative fee \$35 paid:

Date review fees & escrow paid: _____

Subdivision Name: _____

G. Checklist and Required Submissions

Are the completed preliminary plan checklist and all submissions attached? ☐ YES ☐ NO

To the best of my knowledge, all of the above stated information submitted in this application is true and correct.

H. Signature of Applicant

Printed Name: _____

Date