



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

**Office of Code Enforcement
and Planning**

Tel. (207) 376-6558
Fax: (207) 353-5367

FINAL SUBDIVISION PLAN APPLICATION

Subdivision Name: _____

Application Date: _____

Preliminary Approval Date: _____

A. Owner & Developer

Is applicant owner of the property? _____ YES _____ NO (If no, letter of owner authorization is required)

Property owner: _____ Property developer: _____

Address _____ Address: _____

Telephone number: _____ Telephone number: _____

Email address: _____ Email address: _____

B. Project Designers

Surveyor: _____ Engineer: _____

Address: _____ Address: _____

Telephone number: _____ Telephone number: _____

Email address: _____ Email address: _____

Person to whom all correspondence on project should go: _____

Final Subdivision Plan Application

C. Status of Preliminary Plan Approval & Current Application

Has it been more than 6 months since preliminary approval was granted? _____ YES _____ NO

Are changes required by preliminary approval reflected in the final plans? _____ YES _____ NO

Are all technical peer reviews required by the Board complete and attached? _____ YES _____ NO

Is there an engineer's construction cost estimate for required improvements? _____ YES _____ NO

Is there a bank commitment letter for the amount of the construction costs? _____ YES _____ NO

Will a bank letter of credit be submitted as a performance guarantee? _____ YES _____ NO

If yes, does the letter of credit follow the format approved by the Town Attorney? _____ YES _____ NO

If an alternative form of performance guarantee is to be requested, what form will it take:

Has that form been reviewed by the Town Attorney at the applicant's expense? _____ YES _____ NO

Have all State and other outside agency reviews been completed? _____ YES _____ NO

Are permits and/or letters from State and outside agencies attached? _____ YES _____ NO

Are their approval conditions incorporated into the final plans? _____ YES _____ NO

Did their approval conditions substantively change the preliminary plan? _____ YES _____ NO

Do the submissions include a declaration of covenants and homeowners' association framework for long-term ownership and maintenance of the project improvements? _____ YES _____ NO

Do those legal documents follow the Town Attorney's format? _____ YES _____ NO

If not, have they been reviewed by the Town Attorney at applicant's expense? _____ YES _____ NO

D. Required Public Notices

Have all abutting property owners received notice per Section 6.6.E.? _____ YES _____ NO

Does this project abut or cross over into another Town? _____ YES _____ NO

Is this project within 1000 feet of the water wells of the Elementary School? _____ YES _____ NO

