



# TOWN OF DURHAM, MAINE

## FEE SCHEDULE

*Administration Office*

*Adopted by Selectboard  
6/14/2022, 4/11/2023,  
7/09/2024, 7/23/24*

### Administration Fees

#### Birth Certificates

- Certified Copy **\$15.00**
- Additional Certified Copy **\$6.00 each**
- Non-Certified Copy **\$3.00 each**

**Burial Permit** **\$20.00**

**Cemetery Lots** **\$200.00**

#### Copy Services

8.5" x 11" Freedom of Information Act "FOIA"  
Documents already on file at Town Office **\$.10/B/W copy**

Other copy services not related to "FOIA"

##### Black and White copies

- 8.5" x 11" **\$.50 each**
- 11" x 14" **\$1.00 each**
- 11" x 17" **\$2.00 each**

##### Color Copies

- 8.5" x 11" **\$1.00 each**
- 11" x 14" **\$2.00 each**
- 11" x 17" **\$4.00 each**

**Outgoing Fax** **\$1.00 per page**

##### Scanning to Electronic File *(emailed to you)*

- 8.5" x 11" color scan **\$1.00 each**
- Large Document Scan **\$3.00 each**  
*(moderate resolution)*

#### Death Certificates

- Certified Copy **\$15.00**
- Additional Certified Copy **\$6.00 each**
- Non-Certified Copy **\$3.00 each**

#### Dog Registration

- During Registration Period  
*(October 15th through January 31st)* **\$6.00**  
*spayed/neutered*
- intact* **\$11.00**
- Late Registration **\$25.00**

#### Eureka Community Center Building Rental *plus \$50 security deposit*

- Residents **\$100.00**
- Non-Profit Organizations **NO FEE**

#### Marriage Certificates

- Certified Copy **\$15.00**
- Additional Certified Copy **\$6.00 each**
- Non-Certified Copy **\$3.00 each**
- Marriage License **\$40.00**

**Non-Sufficient Funds Check Payments** **\$25.00**  
*per check*

#### Notary Services

- Resident First Document **NO FEE**  
*per each additional document* **\$5.00**
- Non-Resident **\$5.00**  
*per document*
- For Marriage **\$30.00**

**Trash Tags** **\$3.00 each**



# TOWN OF DURHAM, MAINE FEE SCHEDULE

*Office of Code Enforcement and Planning*

*Adopted by Selectboard  
6/14/2022, 4/11/2023,  
7/09/2024*

## Initial Administrative Fee for First Permit/Application \$35.00 plus \$10.00 each add'l permit per transaction

### Residential Construction

*plus appropriate administrative fee for permit/application*

- All residential construction that adds sq ft is billed at the Residential Structures rate.
- Residential structures **\$0.50 per sq.ft. floor area (min \$100)**
- Renovations **\$3.00 for each \$1000 of estimated total cost of project (min \$100)**
- Miscellaneous structures used in conjunction with residential uses, < 200 sq ft of floor area **NO FEE**
- Occupancy Permit Fee **\$50.00 per visit**

### Commercial Construction

*plus appropriate administrative fee for permit/application*

- All Commercial, industrial structures and additions to commercial and industrial structures **\$1.00 per sq ft of floor area (min \$100.00)**

### Miscellaneous Construction

*plus appropriate administrative fee for permit/application*

- Outdoor pools with filtering systems and and depth of 48" or greater **\$100.00**
- Flood Zone permit **\$150.00**
- Demolition of structures **\$50.00**

### Electrical

*plus appropriate administrative fee for permit/application*

- 1-10 openings **\$75.00**
- Whole House or Renovations over 10 openings **\$0.08/sq ft of all new construction or entire building being renovated (min \$120)**

### Electrical Fixed Rate

*plus appropriate administrative fee for permit/application*

- Replace electrical service panel and/or meter socket **\$100.00**
- Install emergency generator to include switch **\$100.00**

### Road Associated Fees

*plus appropriate administrative fee for permit/application*

- Town Road Entrance permit (Road Commissioner) **\$125.00**
- Assign E-911 address **\$125.00**
- Private Road sign fee (includes \$20.00 surcharge for lost or damaged signs) **\$245.00 per sign**

### Reinspection Fees

*plus appropriate administrative fee for permit/application*

- 1st Reinspection due to failure to meet codes **\$50.00**
- 2nd Reinspection due to failure to meet codes **\$100.00**

### After the Fact Permit Fees

Starting construction before permit issued

**Double permit fee  
(Min \$100)**

### Planning Board

*plus appropriate administrative fee for permit/application*

- Conditional Use **\$500.00**
- Preliminary Subdivision (first 3 lots) **\$1,000.00**
- Preliminary Subdivision (per lot over 3) **\$200.00**
- Peer Review Escrow Subdivision (refundable if not used) **\$1,000/lot**  
*When escrow account is depleted to 25% of the original calculated amount, it shall be replenished to the original balance.*
- Final Subdivision **\$500.00**
- Site Plan Review (first 2500 sq ft building or development) **\$500.00**  
*plus \$100 for each 1000 sq ft over 2500 sq ft*
- Site Plan Review (over 2500 sq ft building or development) **\$100.00**  
*per 1000 sq ft over 2500 sq ft*
- Peer Review Escrow (refundable if not used) **\$500.00**  
*per 1000 total sq ft*

*When escrow account is depleted to 25% of the original calculated amount, it shall be replenished to the original balance.*

- ◆ *An additional meeting fee charge of \$300.00 will be assessed if applicants come to meetings without the required materials.* ◆

### Board of Appeals

*plus appropriate administrative fee for permit/application*

All appeals (plus abutter notification costs) **\$200.00**  
*(covers legal ads)*

### Selectboard

*plus appropriate administrative fee for permit/application*

- Graveyard or Junkyard Annual License **\$60.00**
- Automobile Recycling Business (5 yr license) **\$300.00**
- Mobile Home Park Annual License Fee **\$200.00**
- Liquor Licenses **initial town admin fee applies**

### Gravel Pits

*plus appropriate administrative fee for permit/application*

Any new, expanded excavation or fill permits require a site plan review application to include those fees AND the following fees apply:

- New Excavations (*Initial Registration*) **\$165.00**
- Existing Excavations (*Annual Renewals*) **\$165.00**
- Existing Excavations (*Public Hearing, if requested by the Selectboard*) **\$55.00**

*plus cost of notifications of abutters*