

Historic District Commission
Meeting Minutes
October 10, 2024
Eureka Community Center, 6:00pm

Meeting called to order 6:04 pm

I. Establish a quorum

Quorum established

II. In attendance

Present

Lois Kilby-Chesley, Chair
Emily Alexander, Secretary
Candace DeCsipkes
Sandra Hilton, Alternate
Paula Erdmann-Purdy

Absent

David McLellan

No guests

III. Approve Minutes

- a. Approve meeting minutes from September 19, 2024

Motion to approve minutes

Seconded

All in favor

Paula Ermann-Purdy abstains

IV. Information and Reports (no vote necessary)

- a. Select Board agenda was amended

V. Continuing Business

- a. Vision Planning

Motion to postpone DHDC vision planning until next meeting

Seconded

All in favor

b. Trifold Review

1. Overall layout looks good
2. Shiloh Temple needs to be changed to Shiloh Chapel
3. 'Durham, Me' font should be changed as it is too difficult to read

Motion to approve trifold with above amendments

Seconded

All in favor

c. Brochure

Motion to edit brochure and do a reprint

Seconded

All in favor

VI. New Business

a. Architectural Survey

1. Maine Preservation commission recommended questions be answered before a survey is conducted. Questions condensed and then were forwarded to the Select Board.
2. Survey answers still pending from September 10th email to Select Board
3. Select Board has given permission to request bids for architectural survey

Motion to send an email to Select Board requesting clarification on survey stipulations as posed in previous emails dated September 10th and 26th

Seconded

All in favor

b. Election table for November 5th, Election runs 8am-8pm

1. Volunteers

Candy 8am-11am

_____ 11am-2pm

Sandra 2pm-5pm

*Paula is unable to help with the election table

2. Table will have trifold and brochures
3. Sign-up to be a DHDC commissioner

VII. Final decision summary.

- Check with David about volunteering the help with the election table
- Inform David of trifold amendments
- Paula to forward email from Phippsburg Historical Society
- Emily to fix brochure and reprint with Lois
- Lois to email Select Board concerning survey

VIII. Future topics for the next meeting

- First of the one hour vision planning to take place at next DHDC meeting
- Discussion of Select Board's meeting on October 29th

IX. Adjourn

Motion to adjourn

Seconded