



Town Of Durham
630 Hallowell Road
Durham, Maine 04222
Incorporated 1789

Clerk's Receipt # _____

durhammaine.gov
Tel: 207-353-2561
Fax: 207-353-5367

BUILDING PERMIT APPLICATION
(ACCESSORY BLDGS, REMODELING OR DEMOLITION)
Page 1 of 2

Property Owner's Name: _____

Location of work to be done: _____

Mailing Address: (same as above ☐) _____ Map _____ Lot _____

Telephone: _____ Email: _____

Type and Description of Construction: _____

Use (Must Check one): ☐ Residential ☐ Accessory ☐ Commercial ☐ Industrial ☐ Institutional ☐ Other: _____

Dimensions	Construction Information	Setbacks in feet
Home 1 st Floor ____ X ____ = sq ft ____	Foundation Type: _____	From any ROW _____
Home 2 nd Floor ____ X ____ = sq ft ____	Number of Bedrooms: _____	Side Lot Line _____
Garage ____ X ____ = sq ft ____		Rear Lot line _____
Deck/Porch ____ X ____ = sq ft ____		Any waterbody _____
Total _____ (sq ft)	Approx total value of completed project:	\$ _____

Mobile Home Information (If applicable)

Make / Model / Year _____ / _____ / _____
Serial Number _____

Foundation Information:

Footings Size: _____	Footings Specs (rebar, etc.): _____
Wall Thickness: _____	Wall Specs (rebar, etc.): _____
Slab Thickness: _____	Other: _____

General Contractor: _____

Gen. Contractor's Phone: _____ txt avail ☐ **E-Mail:** _____

Energy Information:

Exterior Wall Insulation Value: _____	Type of Insulation: _____
Floor Joist or Slab Insulation Value: _____	Type of Insulation: _____
Ceiling Insulation Value: _____	Type of Insulation: _____
RES Check? Yes ☐ No ☐	Other Insulation: _____

Material & Construction Information:

Floor Joist or Floor Truss? (Circle One) Size: _____ Spacing: _____
 Walls – Exterior Stud Size: _____ Spacing: _____
 Interior Stud Size: _____ Spacing: _____
 Ceilings/Roof – Truss or Rafter (Circle One) Sheathing Thickness/Material: _____
 Construction Type: Stick Built ☐ or Modular ☐ or Manufactured (HUD) ☐ or Other _____

Other Information:

Heating System: _____ Fuel Type: _____ Chimney: Yes ☐ No ☐
 Water Source: Drilled Well ☐ Dug Well ☐ Electric Amps: _____ Siding Type: _____
 Roofing Covering: _____

Commonly Missed Codes – All new traditionally-built houses must contain/comply with:

- Passive radon mitigation system (or better) – Section AF103 of 2015 IRC Code
- Frost protected foundations (unless a listed exception) – Section R403 of 2015 IRC Code
- Proper ventilation – ASHRAE 62.2 Compliance for Maine Builders
- Ground snow load (GSL) of 80 lbs. – 2015 Mainly Trusses Advisory Report
- Some exceptions may apply to modular and manufactured housing

I certify that the information contained in this application and any related submissions to be true and accurate to the best of my knowledge. I understand that I am responsible for the compliance of all applicable town, state and federal regulations and that failure to comply may result in the imposition of fines, legal fees, and the abatement of any violations to include abandonment of use and occupancy and corrective actions such as the removal or modification of improvements if setbacks or other requirements have not been met and satisfied. I understand that this is an application and that I shall not begin any improvements until the appropriate permit(s) is/are issued nor will I make use of the improvements without first having obtained an occupancy permit. I further understand that any associated plumbing and electrical to be undertaken in connection with this request requires separate permits. **In addition, I understand that if this project involves the creation of a new lot, or a subdivision, as defined in Title 30 – MRSA, Section 4401(4), as amended, has not been created without first obtaining the required approval.**



Property Owner's Signature: _____ **Date:** _____

**** Required Documents ****

1. **Floor Plan:**
 - a) Include floor plan of existing structure as well as new construction for alterations and additions.
 - b) Detail removal of all partitions and sizing of any new structural beams.
 - c) Detail any new walls or permanent partitions.
2. **Cross Sections:** with material descriptions of rise/run, head room, guards/handrails, baluster spacing.
3. **Window and door schedules:** (indicate egress windows 5.7 sq ft clear openable area, clear width of 20", height of 24")
4. **Foundation plans:** soil type, footer dimensions, foundation wall dimensions.
5. **Deck Construction:** pier layout, framing, fasteners, guards, and stair dimensions.
6. **Plot plan:**
 - a) Shape & dimensions of the lot
 - b) Footprint of existing and proposed structure distance from property lines
 - c) Other structures (e.g. decks, porches, sheds, pools, garages)
 - d) Location & dimensions of parking areas and driveways
 - e) Subsurface Wastewater Disposal System Application (for any project increasing the number of bedrooms or design flow within the structure)
7. **Right, Title or Interest:** of the property the project will occur. (Deed, Letter of Authorization, Lease, etc.)

(To be filled out by Staff)

Total Acres: _____

Zoning District: _____

- Is in the 100 year Floodplain: ☐ No ☐ Yes
- Resource Protection: ☐ No ☐ Yes
- Shoreland Zone: ☐ No ☐ Yes
- Aquifer Protection ☐ No ☐ Yes
- USE Change? ☐ No ☐ Yes

Use is allowed ☐ No ☐ YesApproval allowed by CEO? ☐ No ☐ Yes

CEO FINAL APPROVAL | Date: _____

Admin Fee _____

Permit Fee: _____ x _____ = _____

Other _____

Total : _____